

DIGHA SANKARPUR DEVELOPMENT AUTHORITY  
P.O.-DIGHA NEW TOWNSHIP, DIST-PURBA MEDINIPUR  
PIN :: 721463

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ITEM RATE QUOTATION NOTICE

N.I.Q. No. 003 / 3M-1(P) / Electrical / DSDA / 2021

Dated : 04.10.2021

Sub : Supply of 76 (Seventy Six) Sets of Transparent Post Top Decorative Out-Door Luminaire with E-27 Holder (without Lamp), KMC Type Gate Light for Trident Light Poles under DSDA.

**Schedule of Events**

1	Date & Time for submission of Quotation to the Office of the DSDA at New Digha.	From 04.10.2021 to 29.10.2021	From 11-30 a.m. to 03-00 p.m.
2	Last Date & Time for submission of Quotations	29.10.2021	From 11-30 a.m. to 03-00 p.m.
3	Date & Time of opening of Quotations	29.10.2021	04-00 p.m.

Sealed Quotations are invited from the reputed suppliers for the supply of 76 (Seventy Six) Sets of Transparent Post Top Decorative Out-Door Luminaire with E-27 Holder (without Lamp), KMC Type Gate Light for Trident Light Poles under DSDA. Rate is to be quoted against item per Set. Quotation Forms are to be dropped in the Quotation- Box kept in the Office of the Authority by **29.10.2021** within **03.00-p.m.** All received Quotations will be opened on the same date, i.e., **29.10.2021** at **04-00 p.m.** in presence of the bidders who like to remain present.

1. It is not obligatory on the part of the undersigned to accept the lowest rate of Quotation. The undersigned reserves the right to reject any or all the Quotations or part thereof without assigning any reason whatsoever.
2. The person / concerned whose Quotation will be accepted shall be liable to supply the aforesaid electrical materials within seven days from the date of receipt of Supply Order to this office at his / her / their own cost and initiative. Supply Orders will time to time be issued by this office throughout the year as per need. At the time of emergency work, supply of required materials should be as quick as possible.
3. All the supplied electrical materials should meet the required standard of quality and be up to the satisfaction of this office.
4. This Rate should be maintained up to one year, i.e., **from 29.10.2021 to 28.10.2022**. If both sides agree, the contract may be renewed for further period.
5. Rate shall be quoted Per Set in numeric figures and words including GST, transport cost and other taxes if any in response to the Quotation.

**Receiving of Documents :-**

Relevant Quotation documents must be submitted along with the Quotation Form for participating in this Quotation. If the mandatory documents are not submitted within the stipulated date & time, the Bid of the applicant shall summarily be rejected and the Bid Offer shall not be opened. The Mandatory Documents in detail are shown below.

**Mandatory Documents :-**

- i) Name, address and contact no. in detail of Individual / Contractor / Agency with name of Proprietor or Partner etc.
- ii) Income Tax Return of Last Financial Year.
- iii) PAN Card (Xerox Copy).
- iv) GST Regn (Xerox Copy).
- v) Copy of Latest Professional Tax Return.
- vi) Trade License.

**Note:-** The Quotation will be summarily rejected if any of these documents are not submitted. Original documents shall have to be shown if required by the Authority.

**Credential :**

**Technical :**

- 1) If the applicant is an authorized signatory, she / he should submit document of authorization along with the application.
- 2) Penalty for suppression / distortion of facts : If any bidder fails to produce the original hard copies of the documents ( especially mandatory documents cited above which is vital for his eligibility ) or any other documents within the specified time frame stated above or if any deviation is detected in the hard copies or if there is any suppression of fact during any time of the Quotation process or even after the issuance of work order, the bidder will be suspended from participating in the quotation for 2 (two ) years.

**Financial Bid :-**

- 1) Rate is to be quoted against the Item Per Set.
- 2) Rate shall be quoted Per Set in numeric figures and words including GST, transport cost and other taxes if any in response to the Quotation.

**Taxes & Duties to be borne by the bidder :-**

It may again be reiterated that Income Tax, GST, Sales Tax, Royalty and similar other statutory Levy / Cess etc. will have to be borne by the Bidder.

**Conditional and incomplete Quotation :-**

Conditional and incomplete Quotations shall be summarily rejected.



**Acceptance of Quotation :-**

Lowest valid rate may be accepted, however, the undersigned does not bind him to do so and reserves the right to reject any or all the quotations without assigning any reason and also reserves the right to split the work amongst more than one bidder.

**Payment :-**

The payment of bill for the said supply will be made according to the availability of fund and no financial claim in case of any delay in payment will be entertained. It is also mentioned here that no mobilization advance or secured advance will be allowed in any circumstances.

**Other Conditions :-**

- DSDA takes no responsibility for any delay / loss / non-receipt of quotation document or any other letter sent by Post or other way.
- Bidder can approach only the Executive Officer or representative of DSDA for any clarification with respect to this quotation.
- The decision of authority with respect to this Quotation is final and binding.
- All the pages in the required quotation should be signed with date by the bidders.
- Bidders who will sign on quotation on behalf of an Agency must produce the 'Registered documents' in respect of their competency to do so failing which their quotations will not be considered.
- The successful bidder shall have to supply as per instruction after receipt of the Supply-Order failing which Supply-Order shall be cancelled without assigning any reason.
- Sub-letting of the job is not permissible under any circumstances. If the authority comes to know that the agency has sub-let the work, action shall be taken to terminate the contract.
- Original copies of all certificates shall be produced for checking and verification of all supporting documents on request of DSDA.
- Discretion of the authority inviting quotation: -- The quotation inviting authority reserves the right to accept or to reject any or all applications / quotations without assigning any reason whatsoever.
- The change of dates and any other amendment in this regard shall be informed on website of DSDA, i.e., [www.dsda.org.in](http://www.dsda.org.in)



Executive Officer,  
Digha Sankarpur Development Authority  
& Spl. Officer, U.D. & M.A. Deptt.



Memo No. 1535 ( 5 ) / 3M-1(P)/Electrical / DSDA/2021

Date : 04.10.2021

Copy forwarded with a request for wide circulation to :-

1. The Block Development Officer, Ramnagar-I Dev. Block.
2. The Block Development Officer, Ramnagar-II Dev. Block.
3. The Pradhan, Padima-I Gram Panchayat.
4. The Pradhan, Padima-II Gram Panchayat.
5. Notice Board of DSDA Head Office.



Executive Officer,  
Digha Sankarpur Development Authority  
& Spl. Officer, U.D. & M.A. Deptt.



Memo No. 1535 / ( 5 ) / 1 (1) / 2M-1(P)/Electrical / DSDA/2021

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Copy forwarded for kind information to :

1. The District Magistrate, Purba Medinipur and Chairman, DSDA.



Executive Officer,  
Digha Sankarpur Development Authority  
& Spl. Officer, U.D. & M.A. Deptt.

