DIGHA SANKARPUR DEVELOPMENT AUTHORITY
P.O.-DIGHA NEW TOWNSHIP, DIST-PURBA MEDINIPUR
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ITEM RATE QUOTATION NOTICE

N.I.Q. No. 70 / VIII-29 / DSDA / 2022 - 23

Dated : 12 08 .2022

Sub : Supply of Disinfectant & Sanitary Items for Tourist Establishments, Amaraboti Park, Guest Houses etc. under DSDA along with DSDA Administrative Office as and when required.

Schedule of Events

1	Date & Time for submission of Quotation to the Office of DSDA at New Digha.	From 16.08.2022 to 30.08.2022	From 11-30 a.m. to 03-30 p.m.
2	Last Date & Time for submission of Quotations	30.08.2022	From 11-30 a.m. to 03-30 p.m.
3	Date & Time of opening of Quotations	31.08.2022	At 12-30 p.m.

Sealed Quotations are invited from the reputed suppliers for the supply of Disinfectant & Sanitary Items for Tourist Establishments, Amaraboti Park, and Guest Houses etc. under DSDA along with DSDA Administrative Office as and when required.

In this connection a list of materials is enclosed herewith. Rates are to be quoted against each item indicating the brand / descriptions. Quotations are to be submitted to this office by **30.08.2022 within 03.30-p.m.** All Quotations will be opened on **31.08.2022 at 12-30 p.m.** in presence of the bidders who like to remain present. Absence of any bidder at the time of opening of quotations is not his /her/ their disqualification.

1. It is not obligatory on the part of the undersigned to accept the lowest rate of Quotation. The undersigned reserves the right to reject any or all the Quotations or part thereof without assigning any reason whatsoever.
2. The person / concerned whose Quotation will be accepted shall be liable to supply the required materials within seven days from the date of receipt of Supply Order to this office at his / her / their own cost and initiative. Supply Orders will time to time be issued by this office as per need. At the time of emergency work, supply of required materials should be as quick as possible.
3. All the supplies should meet the required standard of quality and be up to the satisfaction of this office.
4. This Rate should be maintained up to six months, i.e., **from 31.08.2022 to 28.02.2023.** If both sides agree, the contract may be renewed for further period.

5. Rate shall be quoted ITEM WISE including GST, transport cost; other taxes if any etc in numeric figures in response to the Quotation.
6. A list of materials is enclosed herewith asking rate from the bidders. If any additional item be found in supply order beyond the said list, the bidder shall supply the same on current market rate.

Receiving of Documents :-

Quotation should be submitted with the mandatory documents (see below) within the stipulated date & time. Otherwise the Bid of the applicant shall summarily be rejected and the Bid Offer shall not be opened. The Mandatory Documents in detail are shown below.

Mandatory Documents :-

i) Name, address and contact no. in detail of Individual / Contractor / Agency with name of Proprietor or Partner etc.
ii) PAN Card (Xerox Copy).
iii) GST Regn (Xerox Copy).
iv) Trade License (Xerox Copy).

Note: - The Quotation will be summarily rejected if any of these documents are not submitted. Original documents shall have to be shown if required by the Authority.

Credential :

Technical :

1) If the applicant is an authorized signatory, she / he should submit document of authorization along with the application.
2) Penalty for suppression / distortion of facts : If any bidder fails to produce the original hard copies of the documents (especially mandatory documents cited above which is vital for his eligibility) or any other documents within the specified time frame stated above or if any deviation is detected in the hard copies or if there is any suppression of fact during any time of the Quotation process or even after the issuance of work order, the bidder will be suspended from participating in the quotation for 2 (two) years.

Financial Bid :-

1) **Rates are to be quoted against each item indicating the brand / description.**
2) Rates should be quoted in Rupees only.
3) Rates quoted by the bidder shall be inclusive of GST and all elements of taxes and duties, demands etc.

Taxes & Duties to be borne by the bidder :-

It may again be reiterated that Income Tax, GST, Sales Tax, Royalty and similar other statutory Levy / Cess etc. will have to be borne by the Bidder.

Conditional and incomplete Quotation :-

Conditional and incomplete Quotations shall be summarily rejected.

Acceptance of Quotation :-

Lowest valid rate may be accepted, however, the undersigned does not bind him to do so and reserves the right to reject any or all the quotations without assigning any reason and also reserves the right to split the work amongst more than one bidder.

Payment :-

The payment of bill for the said supply will be made according to the availability of fund and no financial claim in case of any delay in payment will be entertained. It is also mentioned here that no mobilization advance or secured advance will be allowed in any circumstances.

Other Conditions :-

- DSDA takes no responsibility for any delay / loss / non-receipt of quotation document or any other letter sent by Post or other way.
- Bidder can approach only the Executive Officer or representative of DSDA for any clarification with respect to this quotation.
- The decision of authority with respect to this Quotation is final and binding.
- All the pages in the required quotation should be signed with date by the bidders.
- Bidders who will sign on quotation on behalf of an Agency must produce the 'Registered documents' in respect of their competency to do so failing which their quotations will not be considered.
- The successful bidder shall have to supply as per instruction after receipt of the Supply-Order failing which Supply-Order shall be cancelled without assigning any reason.
- Sub- letting of the job is not permissible. If the authority comes to know that the agency has sub-let the work, action shall be taken to terminate the work.
- Original copies of all certificates shall be produced for checking and verification of all supporting documents on request of DSDA.
- Discretion of the authority inviting quotation: -- The quotation inviting authority reserves the right to accept or to reject any or all applications / quotations without assigning any reason whatsoever.
- The change of dates and any other amendment in this regard shall be informed on website of DSDA , i.e. , www.dsda.org.in

Executive Officer,
Digha Sankarpur Development Authority
& Spl. Officer, U.D. & M.A. Deptt.

10/08/2022

Memo No. 767 (5) /VIII-29 /DSDA/2022 Date : 12 .08.2022

Copy forwarded with a request for wide circulation to :-

1. The Block Development Officer, Ramnagar-I Dev. Block.
2. The Block Development Officer, Ramnagar-II Dev. Block.
3. The Pradhan, Padima-I Gram Panchayat.
4. The Pradhan, Padima-I I Gram Panchayat.
5. Notice Board of DSDA Head Office.

Executive Officer,
Digha Sankarpur Development Authority
& Spl. Officer, U.D. & M.A. Deptt.
10/08/2022

Memo No. 767 (5) /1 (1) / VIII-29/DSDA/2022 Date : 12 .08.2022

Copy forwarded for kind information to :

1. The Chairman, DSDA & the District Magistrate, Purba Medinipur.

Executive Officer,
Digha Sankarpur Development Authority
& Spl. Officer, U.D. & M.A. Deptt.
10/08/2022

Digha Sankarpur Development Authority

NIQ No. 70 /VIII-29 / DSDA/ 2022 Dt. 12. .08.2022

Sub :- Supply of Disinfectant and Sanitary Items for Tourist Establishments, Amaraboti Park, Guest Houses etc under DSDA along with DSDA Administrative Office as and when required.

Sl. No.	List of Items	Unit	Rate asked (In Rs.)	Remarks
	Disinfectant Items			
1	Bleaching Powder	Per KG		
2	Colin	Per Piece		
3	Dhama, Fiber Made, Medium Size	Per Piece		
4	Floor Cleaner, Good quality	Per Piece		
5	Good Night (Set)	Per Piece		
6	Good Night Coil	Per Box		
7	Good Night Oil	Per Piece		
8	Hand Wash, Dettol	Per Bottle		
9	Hand Wash, Liquid, Good Quality	Per Piece		
10	Herpic	Per Litre		
11	Herpic (red)	Per Piece		
12	Hit (black)	Per Piece		
13	Hit (red)	Per Piece		
14	Jhanta (pitch)	Per Piece		
15	Jharu (broom)	Per Piece		
16	Jharu (phool)	Per Piece		
17	Kanta Brass	Per Piece		
18	Katari, Medium Size	Per Piece		
19	Lizol	Per Piece		
20	Mop (Large)	Per Piece		
21	Mortein (Set)	Per Piece		
22	Mortein Coil	Per Box		
23	Mortein Oil	Per Piece		
24	Muriatic Acid	Per Piece		
25	Napthalene	Per KG		
26	Odonil	Per Piece		
27	Pan Brass, Good Quality	Per Piece		
28	Phenyl (Concentrated)	Per Litre		
29	Plastic Bucket, good quality, size to be mentioned in remarks column	Per Piece		
30	Plastic Mug, good quality, size to be mentioned in remarks column	Per Piece		
31	Room Freshener, Good Quality	Per Piece		
32	Sanitizer Bottle, Good Quality	Per Piece		
33	Scented Phenyl	Per Piece		
34	Scotch brite	Per Piece		

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Sl. No.	List of Items	Unit	Rate asked (In Rs.)	Remarks
35	Soap (small)	Per Piece		
36	Shampoo Schet	Per Piece		
37	Shabal, Medium Size	Per Piece		
38	Spade, Kanta, Medium Size	Per Piece		
39	Spade, Ordinary, Medium Size	Per Piece		
40	VIM Bar	Per Piece		
41	VIM Powder	Per KG		
42	Wiper	Per Piece		

Executive Officer,
Digha Sankarpur Development Authority
& Spl Officer, U.D. & M.A. Deptt.

10/08/2022