

NOTICE

Memo No. 1605/DSDA/2026

Date: 12.10.26,

Walk-in-Interview for Engagement of Junior Engineer (Civil) on Contractual basis for the Project "Development of Coastal area under DSDA"

Applications are invited from eligible and interested candidates for engagement to the post of **Junior Engineer (Civil) for "Development of Coastal area under DSDA"** Project on purely contractual basis under Digha Sankarpur Development Authority (DSDA).

1. **Name of the Post :** Junior Engineer (Civil)
2. **Number of Posts :** 01 (One)
3. **Nature of Engagement :** Contractual (initially for 01 year, may be extended on satisfactory performance and requirement of the Authority for the Project)
4. **Essential Qualification :**
 - i) Diploma in Civil Engineering from an institution recognized by the Government, or a Degree in Civil Engineering from a University or Institute recognized by the Government.
 - ii) The candidate must possess working knowledge of computers and knowledge of AutoCAD.
 - iii) Knowledge of preparation of civil engineering drawings, estimates, measurements, and Bills of Quantities (BOQ) shall be essential.
5. **Desirable Qualification/Experience :**
 - i) Minimum 2 years of relevant working experience in civil construction, supervision, maintenance, repair, renovation, and development of buildings and allied infrastructure shall be preferred.
 - ii) Experience in site supervision, measurement of work, preparation of estimates, checking of contractors' bills, and monitoring of construction quality and progress shall be desirable.
 - iii) Knowledge of e-tendering procedures, Government works-related formalities, and relevant technical specifications shall be preferred.
6. **Job Description and Responsibilities :**
 - Undertake regular site visits and assist in the supervision of civil construction and allied infrastructure works.
 - Assist in the preparation of estimates, technical specifications, drawings, tender documents, and Bills of Quantities (BOQ).
 - Carry out measurements of executed work and maintain measurement records in accordance with applicable procedures.

- Monitor the quality of materials and workmanship to ensure compliance with approved drawings, specifications, and contractual conditions.
- Monitor the physical progress of work and report delays, defects, deviations, and other irregularities to the Assistant Engineer or other designated authority.
- Assist in checking contractors' bills, measurement sheets, and other documents relating to payment.
- Supervise routine maintenance, repair, renovation, and upkeep of buildings, roads, drains, pathways, and other civil infrastructure under the jurisdiction of the Authority.
- Maintain site registers, inspection reports, progress reports, measurement records, and other relevant technical documents.
- Coordinate with contractors, departmental staff, and other field-level functionaries for the proper execution of works.
- Perform any other duties assigned by the competent authority from time to time.

7. **Age Limit:** Maximum 41 years as on 01.01.2026 (relaxation as per Govt. rules).

8. **Remuneration:** Consolidated monthly remuneration of Rs. 25,000/-.

9. **Place of Posting:** DSDA Office, Digha/Project Sites under DSDA jurisdiction.

How to Apply :

Interested candidates may attend in walk-in-Interview with duly filled up Application Form annexed herewith along with self-attested copies of all testimonials (age proof, qualification, experience certificate, etc.) and two recent passport-size photographs to the office of the **Chief Executive Officer, Digha Sankarpur Development Authority, P.O.-Digha NTS, Dist.- Purba Medinipur, Pin-721463** on 03/11/2026 (by 12:00 Noon).


Chief Executive Officer
Digha Sankarpur Development Authority
& Spl. Officer, U.D.&M.A. Deptt.

**Walk-in-Interview for the Post of Junior Engineer(Civil) on Contractual basis
for the Project "Development of Coastal area under DSDA"**

(Space for
Photo duly self
attested)

- 1) Name of the Candidate (in Block Letter) :
- 2) Father's name/Husband's Name :
- 3) Date of Birth (DD/MM/YYYY) :
- 4) Age as on 01.01.2026 :
- 5) Gender :
- 6) Caste (General/SC/ST/BC) :
- 7) (a) Permanent address :

(b) Correspondence Address (if different) :

- 8) Nationality :
- 9) Mobile No. :
- 10) Email ID :
- 11) Educational Qualification :

Sl. No.	Name of the Examination	Name of Board/Council/University	Year of passing	(%) of Marks obtained	Grade/ Division
1	Madhyamik/Equivalent				
2	Higher Secondary/Equivalent				
3	B.E./B.Tech in Civil Engineering				
4	Any Other (if applicable)				

12) Working experience :

Sl. No.	Name of the Office/organization with address	Post Held	Field of experience	Period of work		Total emoluments (Gross)
				From	To	

DECLARATION

I do hereby declare that the statements furnished above are true to the best of my knowledge and belief and my candidature is liable to be rejected if any of the particulars above is found to be incorrect.

Place :

Date :

(Full signature of the applicant)

Checklist of Documents to be enclosed (Self-attested) :

- Proof of Date of Birth (Madhyamik Admit Card/Birth Certificate).
- Educational Qualification Certificates & Mark Sheets.
- Experience Certificates.
- Address Proof (Voter ID etc.)
- Two Recent Passport-size Photographs.