

NOTICE

Memo No. 1606 /DSDA/2026

Date: 12.10.26

Walk-in-Interview for Engagement of Assistant Engineer (Electrical) on Contractual basis for the Project "Development of Coastal area under DSDA"

Applications are invited from eligible and interested candidates for engagement to the post of Assistant Engineer (Electrical) for "Development of Coastal area under DSDA" Project on purely contractual basis under Digha Sankarpur Development Authority (DSDA).

1. **Name of the Post :** Assistant Engineer (Electrical)
2. **Number of Posts :** 01 (One)
3. **Nature of Engagement :** Contractual (initially for 01 year, may be extended on satisfactory performance and requirement of the Authority for the Project)
4. **Essential Qualification :**
 - i) B.E./B.Tech. in Electrical Engineering from a University or Institute recognized by the Government.
 - ii) The candidate must possess working knowledge of computers and proficiency in MS Office and other relevant computer applications.
 - iii) The candidate should be conversant with electrical engineering design and estimation software, AutoCAD, and other relevant technical tools.
 - iv) Knowledge of electrical drawings, single-line diagrams, load calculations, electrical layouts, and preparation of technical specifications shall be essential.
5. **Desirable Qualification/Experience :**
 - i) Minimum 3 years of relevant working experience in electrical installation, operation, and maintenance preferably acquired while working as a Junior Engineer (Electrical) or in an equivalent position, in the planning, design, estimation, execution, supervision, operation, and maintenance of electrical installations and allied infrastructure.
 - ii) Experience shall be considered only where the candidate has been involved in the installation, maintenance, repair, renovation, or upgradation of electrical systems in buildings, public infrastructure, or other relevant facilities.
 - iii) The candidate must have practical experience in the preparation of electrical estimates, load calculations, preparation and checking of Bills of Materials (BOQ), scrutiny of electrical drawings, verification of contractors' bills, and monitoring of electrical works.

- iv) Experience in the installation, operation, and maintenance of LT electrical distribution systems, distribution panels, transformers, electrical cabling, earthing systems, street lighting, high-mast lighting, and other outdoor electrical installations shall be preferred.
- v) Knowledge of e-tendering procedures, Government works-related formalities, electrical safety practices, and applicable technical standards and regulations shall be preferred.

6. Job Description and Responsibilities :

- Ensure regular presence at work sites during the execution of electrical works, as required for effective supervision and monitoring.
- Prepare and scrutinize electrical designs, estimates, load calculations, technical specifications, tender documents, and bid documents.
- Supervise the installation, testing, commissioning, operation, and maintenance of electrical systems and installations in buildings and public infrastructure.
- Monitor the execution of electrical works, particularly LT distribution systems, electrical panels, transformers, cabling, street lighting, high-mast lighting, illumination systems, and associated electrical infrastructure.
- Inspect electrical installations to ensure compliance with approved drawings, technical specifications, contractual conditions, and applicable electrical safety standards and regulations.
- Monitor the quality and progress of electrical works and verify the quality of materials and equipment, including cables, switchgear, circuit breakers, distribution boards, lighting fixtures, protective devices, and earthing materials.
- Ensure appropriate testing and commissioning of electrical installations, including verification of insulation resistance, continuity, earthing, and the functioning of protective devices, wherever applicable.
- Monitor energy consumption, identify opportunities for energy efficiency, and recommend suitable measures for reducing electricity consumption and operating costs.
- Supervise the operation and maintenance of street lighting, high-mast lighting, outdoor illumination, and other electrical installations under the jurisdiction of the Authority.
- Scrutinize and verify contractors' bills, measurement records, test reports, and supporting documents before recommending payment in accordance with applicable rules and procedures.
- Coordinate with electricity distribution authorities, contractors, consultants, and other concerned officials for power connections, load enhancement, meter installation, and resolution of electrical service-related issues.
- Ensure that electrical works are executed in accordance with applicable provisions of the Electricity Act, relevant Central Electricity Authority regulations, applicable Indian Standards, and other statutory requirements.
- Report defects, unsafe conditions, deviations from approved designs, and non-compliance with technical specifications to the competent authority for appropriate action.
- Maintain records relating to electrical installations, inspection reports, testing and commissioning, maintenance schedules, energy consumption, and other relevant technical matters.
- Perform any other duties assigned by the competent authority from time to time.

- **Age Limit:** Maximum 41 years as on 01.01.2026 (relaxation as per Govt. rules).
- 8. **Remuneration:** Consolidated monthly remuneration of Rs. 32,000/-.
- 9. **Place of Posting:** DSDA Office, Digha/Project Sites under DSDA jurisdiction.

How to Apply :

Interested candidates may attend in walk-in-Interview with duly filled up Application Form annexed herewith along with self-attested copies of all testimonials (age proof, qualification, experience certificate, etc.) and two recent passport-size photographs to the office of the **Chief Executive Officer, Digha Sankarpur Development Authority, P.O.-Digha NTS, Dist.- Purba Medinipur, Pin-721463** on 03/11/2026 (by 12:00 Noon).


Chief Executive Officer
Digha Sankarpur Development Authority
& Spl. Officer, U.D.&M.A. Deptt.

in-Interview for the Post of Assistant Engineer(Electrical) on Contractual basis for the Project "Development of Coastal area under DSDA"

(Space for
Photo duly self
attested)

- 1) Name of the Candidate (in Block Letter) :
- 2) Father's name/Husband's Name :
- 3) Date of Birth (DD/MM/YYYY) :
- 4) Age as on 01.01.2026 :
- 5) Gender :
- 6) Caste (General/SC/ST/BC) :
- 7) (a) Permanent address :

(b) Correspondence Address (if different) :

- 8) Nationality :
- 9) Mobile No. :
- 10) Email ID :
- 11) Educational Qualification :

Sl. No.	Name of the Examination	Name of Board/Council/University	Year of passing	(%) of Marks obtained	Grade/ Division
1	Madhyamik/Equivalent				
2	Higher Secondary/Equivalent				
3	B.E./B.Tech in Electrical Engineering				
4	Any Other (if applicable)				

12) Working experience :

Sl. No.	Name of the Office/organization with address	Post Held	Field of experience	Period of work		Total emoluments (Gross)
				From	To	

DECLARATION

I do hereby declare that the statements furnished above are true to the best of my knowledge and belief and my candidature is liable to be rejected if any of the particulars above is found to be incorrect.

Place :

Date : (Full signature of the applicant)

Checklist of Documents to be enclosed (Self-attested) :

- Proof of Date of Birth (Madhyamik Admit Card/Birth Certificate).
- Educational Qualification Certificates & Mark Sheets.
- Experience Certificates.
- Address Proof (Voter ID etc.)
- Two Recent Passport-size Photographs.